



Friends of Denver Primary School

Annual General Meeting (AGM) Tuesday 24th September at 15.20

MINUTES

In Attendance: Angela Caley, Ben Groom, Danielle Grummitt, Louise Jones (Head of Denver Primary School), Nanci Lima Abraham, Nicola O'Mara (Shadow Treasurer), Sarah Pettit (Vice Chair), Rosie Swain.

1. Apologies - Michelle Caul-Byrne, Ros Flowers, Victoria Fradley, Lisa Osbourne

2. Correspondence

- It was noted that the Friends had received a Thank You card from Class 4: 'Thank you, Friends of Denver, for everything that you have done for us.'

3. Matters arising from 2023 minutes (Available to view [online](#))

- Friends of Denver Logo Redesign Competition to be discussed at next planning meeting and winner announced.

4. Vice Chair's report - Please see Appendix 1

5. Treasurer's report - Please see Appendix 2

- It was noted that a visual of the funds raised by the Friends would be good to include on the Friends webpage on the Denver school website. Nanci agreed to do this.

6. Election of officers - Vacancies: [Chair](#) and [Secretary](#)

| Position | Name | Proposed | Decision |
|------------|--|--------------------|----------|
| Chair | Vacant following stepping down of Amanda Dawson | Ben Groom | Agreed |
| Vice Chair | Sarah Pettit | Nanci Lima Abraham | Agreed |

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|------------------|---|---|--------|
| Treasurer | Vacant following stepping down of Julia Covell. | Nicola O'Mara | Agreed |
| Shadow Treasurer | Nicola O'Mara | To be promoted to the role of Treasurer following handover with Julia Covell. | |
| Secretary | Vacant | Sarah Pettit | Agreed |

- It was noted that there is interest from new parents: Lucy's mum and Elliot's mum have expressed an interest in helping when available this year and being more involved in the future. Nanci to keep them updated via Reception Class Parents WhatsApp group.

7. AOB

Key School dates for events / Friend's support:

Autumn Term

- Open Morning for September 2025 starters - Wed 16th Oct 9.30-11.30

Ben, Nanci available to support serving teas and coffees, talk to prospective parents and have a pre-loved uniform table. Also, to provide goodie bags - check spares in cupboard. Approx. 15 families expected. Nanci to ask reception mums re their availability to support too.

- Parents' Evenings on Wed 13th and Thu 14th Nov from 3.30 to 5.30pm

Young Carers and help hub representatives also on hand to talk to parents. Ben (Wed), Angela and Sarah (Thu) and Rosie available to serve teas and coffees.

- Christmas Fayre - Thursday 28th November [plus book fair running this week] 3-5pm.

Raffle, lucky dip (Lisa has offered), glitter tattoos, face paint, dressing up, Christmas jumper sale - all to be discussed at planning meeting.

- Film night on Thu 24th Oct at school from 3.20pm

Reception parents to stay. Volunteers to set up, serve snacks and to stay. Previously, a parent had offered to provide pizza - Sarah to follow up. Children to choose film.

- Bags 2 School - 2 dates arranged by Michelle.

- Christmas Card Fundraiser - Michelle chasing last few entries but we've secured 25% discount.
- Class photos - parent photographer Amelia's mum suggested to take this over. Sarah to ask her. Reception children only holding board. Check with Lesley re digital copies and hard copies.
- Pre-loved School Uniform - lots of stock at school. One bag of stock currently with Victoria. Danielle happy to store from now on. Sarah to collect bag from Victoria and hand over. Offer out at new parents' event and parents evening. Nanci and Danielle to sort prior to these events.

Spring/Summer Terms

- Crazy Hair (February)
- Disco - (Valentine's / Easter)
- Denver Yard Sale (first Sunday in April after Easter holidays)
- Sponsored Walk (last Friday in May before half-term)
- Summer outdoor event (June)
- Denver Fun Day (Tombola - July)

Set date for Planning Meeting - Sarah to discuss convenient date with Ben and put poll on Friends WhatsApp group.

8. Date of next meeting

Date of next Friends of Denver AGM meeting September 2025 - to be confirmed.

Vice Chair's Report

I would like to say a huge thank you to Denver pupils, parents, carers, families and the community for their fantastic support with all the fundraising events this year. From school discos to sponsored walk, tombola prizes to the Grand Opening of the Outdoor Learning Area, we wouldn't be able to fund all the fantastic extra-curricular events for the children without them.

I would also like to acknowledge the amazing efforts of the Friends committee members, regular helpers, and ad-hoc volunteers. ALL of you play a valuable part in supporting the initiatives of the Friends. Last year classes have enjoyed school trips, a visit to the pantomime, Christmas parties and a special visit from Mini Monsters - all paid for by the funds raised from events and activities organised by the Friends. THANK YOU.

As we begin the new academic year, it feels like a good opportunity to remind ourselves of the values of Denver Primary School, which are based on Christian principles of having an ethos of hard work and mutual respect. **The school aim is:** *To develop the whole school community, promoting the academic, social, emotional, physical, spiritual, and aesthetic aspects of the individual.* Our role as the Friends of Denver is to work hard in the best interests of the school to raise funds to support this, always keeping the individual - the child(ren) - in our minds!

Looking forward to a productive, fun-filled, fundraising year ahead!

Sarah Pettit, Vice Chair

24th September 2024

Appendix 2

Treasurer's Report

Another successfully year for Friends of Denver School

£6794.82 raised this financial year

£6735.63 spent on resources/experiences for the children.

We were very lucky to receive several generous donations from a grandparent of a reception child last year which was used to fund some additional resources/equipment for Class 1.

The account does look very healthy but it must be considered that we are already committed to the panto this year with the expenses being approximately £1500 for the transport and the outstanding balance.

Class trips next year are budgeted at around £500 per class, but recently this has varied and at times has been closer to £1000 per class.

I have attached a balance sheet summarising our accounts, as well as a spreadsheet of all of our income and expenditure.

I am looking to start handing over the reins to Nicki Tuesday evening, but realise I can't step away that easily, as bank mandates etc will need to be changed to given Nicki access to the bank account. In the meantime, all bank statements go to the school office, so they can be collected from there. I wish the Friends well on all their future fundraising, and I am happy to be contacted if there is anything you are unsure of or need help with.

Let me know if you need anything else.

Julia Covell