



Actions

Attendance: Ben, Lisa, Michelle, Nikki, Nanci, Sarah

Apologies: Angela, Victoria

Key School dates for events / Friend's support:

Autumn Term

- Open Morning for September 2025 starters - Wed 16th Oct 9.30-11.30

Ben, Nanci available to support serving teas and coffees, talk to prospective parents and have a pre-loved uniform table. Also, to provide goodie bags – check spares in cupboard. Approx. 15 families expected. Nanci to ask reception mums re their availability to support too.

ACTION:

- Ben and Nikki to attend for talk, teas and coffees and pre-loved uniform.
- Danielle has uniform – Ben to get age-appropriate stock from her.
- Ben to bring extension lead for urn.
- Ben to sort the goodie bags. **DONE**
- Reception mums not able to help – not needed.

- Parents' Evenings on Wed 13th and Thu 14th Nov from 3.30 to 5.30pm

Young Carers and help hub representatives also on hand to talk to parents. Ben (Wed), Angela and Sarah (Thu) and Rosie available to serve teas and coffees.

ACTION:

- Christmas card table for collections to be set up. Michelle will bring up cards on 13th.
- Pre-loved uniform table.
- Teas and coffees
- Wed 13th – Lisa, Ben can help
- Thu 14th – Sarah, Michelle can help

- Film night on Thu 24th Oct at school from 3.20pm

Reception parents to stay. Volunteers to set up, serve snacks and to stay. Previously, a parent had offered to provide pizza – Sarah to follow up. Children to choose film.

ACTION:

- **KS1 ONLY** Rec, Year 1 & 2 = 36 children plus reception parents. Mr Rackham to attend?
CHECK WITH MRS JONES Ben has done this
- Shorter movie? DVD. Children to choose. Friends to check what they have.
- Small tubs of pom bears, biscuits, squash
- Rosie, Michelle can support.



Friends of Denver Primary School

Planning Meeting - 1 Oct @3.20pm

- Christmas Fayre - Thursday 28th November [plus book fair running this week] 3- 5pm

Raffle, lucky dip (Lisa has offered), glitter tattoos, face paint, dressing up, Christmas jumper sale - all to be discussed at planning meeting.

ACTION:

- Lisa happy to organise and run lucky dip – request for amazon paper to be saved.
- Katy – glitter tattoos Sarah to ask
- Ask for donations – luxury gifts for hamper for raffle.
- Spreadsheet of organisations we've asked for donations.
- Sarah to send letterhead around.
- Nanci to do face paint for donations.
- Christmas jumper – jumper donations to bring on the day – to be advised in Newsletter.
- Class 3 & 4 games.
- Teas and coffees – hot chocolate?
- Spread event over Class 2
- Check if Governors can support the booksale.
- We will hold another meeting nearer the time and also send out request for volunteers.

- Bags 2 School - 2 dates arranged by Michelle.

ACTION:

- 19th November and May 2025
- Michelle happy to coordinate. Lisa to support as needed.
- Donations to the front of school, or Hall if raining.
- Michelle to request bags2bags for reception children to take home.

- Christmas Card Fundraiser - Michelle chasing last few entries but we've secured 25% discount.

ACTION:

To be handed out at parents at parent's evening.
Michelle to bring on Wed 13th

- Class photos – parent photographer Amelia's mum suggested to take this over. Sarah to ask her. Reception children only holding board. Check with Lesley re digital copies and hard copies.

ACTION:

Thursday in the next two weeks.
Ben to support on the day.
Ask Mr Rackham – Sarah
AM? Before PE.
Will ask re digital. Update: Yes this is possible – Sarah/Lesley to explore USB and pricing

- Pre-loved School Uniform - lots of stock at school. One bag of stock currently with Victoria. Danielle happy to store from now on. Offer out at new parents' event and parents evening. Nanci and Danielle to sort prior to these events.

ACTION:

See above



Friends of Denver Primary School

Planning Meeting - 1 Oct @3.20pm

Spring/Summer Terms

- Crazy Hair (February)
- Disco – (Valentine's / Easter)
- Denver Yard Sale (first Sunday in April after Easter holidays)
- Sponsored Walk (last Friday in May before half-term)
- Summer outdoor event (June)
- Denver Fun Day (Tombola - July)

Check dates with disco DJ and village hall – Valentine's preferred.

Sponsored walk – sponges thrown at teachers?!

There will be further meetings to discuss.

AOB

- Christmas Crackers - 3 volunteers per day (over 3 days, usually Wed, Thu, Fri) - Michelle, Lisa, Rosie, Nikki (if dates work). **Michelle to liaise with Mrs Jones.**
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- Christmas Presents - check with Mrs Jones re parties. Pass the parcel gifts for Class 1? Presents from Father Christmas? Father Christmas visit - Mrs Jones ...elf helper? Ben happy to be the elf. **Ben to discuss with Mrs Jones.**