



Friends of Denver Primary School
Meeting Friday 3rd July at 3.20pm
MINUTES

Venue: Denver Village Primary School Staff Room

Date and Time: Friday, 3rd July at 3:20pm

Attendees: Louise Jones (Headteacher), Nicola O'Mara (Treasurer), Louise Hepburn (Secretary), Michelle Caul-Byrne, Rosie Swain, Claire Pope attended until 4pm.

1. Apologies for absence.

Ben Groom (Chair), Charlotte Challender, Danielle Grummitt, Lisa Leenane.

2. Approve minutes of June 5th 2026 meeting.

Approved.

3. Approve Agenda of current meeting.

Approved.

4. Chair Report since June meeting.

(Combined with Treasurer report in Chair's absence)

5. Treasurer Report since June meeting.

INCOME: Bags4Schools - £30.50; Sponsored Walk - £1,409;
Clay leaves - £343; Sports day - £14

OUTGOING: Snettisham (£418, Bewilderwood (£786),
equipment for urns and coolboxes £167.



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6. 150 years leftover tasks and debrief.

a. Rose and plaque for time capsule space.

Committee needs to make a decision on whether we choose to name a rose, get a garden centre rose or a planter. It was decided we would write to Baytree or Downham Garden Centre and ask if they would consider donating a rose. Estimated cost: £26. We will also need text for the plaque.

ACTION: Louise to write text for plaque; Rose to speak to Baytree / Downham Garden Centre about roses.

b. Langham Glass keepsake.

ACTION: Consider this for another occasion.

c. Thank you cards. A bit late now, but can we get cards in September ready for the year ahead.

d. Event debrief.

Thank you to everyone for helping. Despite the awful weather, it was a memorable experience for the children. Punch & Judy overran and that handover with children



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was tricky. The event was challenging because of the weather but in future plan day so the finish is at 3pm.

ACTION: Friends to prepare a questionnaire to send to parents.

e. AOB.

7. Ongoing activities.

- a. Calendar. **ACTION:** Get posters out, track interest to see if adventures.
- b. Denver Fun Day. Lisa has offered her table, Ben and Rosie. Permission slips for choir? Louise arrive 11am.
- c. Play after-party arrangements. (Year 6 leavers evening).

ACTION: List for bar, prepare a timeline, take a note of layout arrangements, ask Ben about bouncy castle arrival. Play 5pm (ends 6pm), ends by 8pm.

- d. Year 6 Leavers Evening. Same as play after-party arrangements,
- e. Christmas cards. Change Christmas card companies?
ACTION: Post on PTA Facebook group to see who they use. Crackers for Christmas.
- f. Bags4Schools.



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ACTION: Use similar dates to this year.

8. Requests from the head.

- a. Glockenspiels update? **ACTION:** Chase that.
- b. Specialist dyslexia books update? Book for next term.

9. AGM.

- a. Confirm date. September 18.
- b. Communications. With the Ben Groom leaving, we will need a comprehensive handover for him.

ACTION: Urge Ben to put a handover together.

10. AOB.

Nikki suggested a fundraising idea could be to collect loose change in an empty raisin pot and see how much we collect.