

### COVID-19 Supplementary risk assessment during reduced occupancy

This risk assessment document is a supplement to your existing setting risk assessment to reflect changes you are able to make as a result of reduced occupancy during periods of national lockdown. All of the control measures in your existing risk assessment and as outlined in the Compliance Code for Educational Settings remain valid. As with your substantive risk assessment, this assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for the setting to reduce the risk of transmission to staff, pupils and visitors, as low as is possible in line with community risk levels. The template provides suggestions on areas you may be able to change, settings should outline the measures they have implemented. The measures possible will vary depending on the number of pupils, staff and space in the setting.

<b>Setting:</b> Denver V C Primary <b>Assessor Name:</b> Louise Jones <b>Manager Name:</b> Louise Jones	<b>Assessment Date:</b> 11/01/21 <b>Review Date:</b> 12/02/21
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Area of risk	Additional Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<i>(Measures to consider: Review visitors to the setting and ensure only those <b>necessary</b> are allowed on site, implementation of lateral flow testing for staff and pupils in line with government guidance)</i> <ul style="list-style-type: none"> <li>Only necessary/essential visitors are now allowed on site. We have cancelled all clubs, including Before School Club for the time being. Sports coaches are not currently coming into school.</li> <li>Staff should follow the lockdown restrictions when out of school to avoid bringing Covid-19 into school.</li> <li>Staff should not come to school if they are displaying any of the main symptoms of Covid-19, and go home immediately if symptoms come on whilst at work.</li> </ul>	Louise Jones	11/01/21
Exposure to numerous people while in the setting increasing transmission risk	<i>(Measures to consider: Review pupils attending the setting and apply new bubbles that minimize group sizes as much as possible depending on available staff, minimize staff movement between groups, allocate bubbles specific space and do not share space across bubbles)</i> <ul style="list-style-type: none"> <li>We now have two bubbles: a YR/KS1 bubble and a KS2 bubble.</li> <li>Bubbles are limited to 15 children attending in any one session. Sessions are defined as mornings (8.50 – 12) and afternoons (1 – 3.15).</li> <li>Staff are working on a rota basis to limit the amount of people in school each day.</li> <li>All staff only work within their bubble, with the exception of Mr. Lawrence who follows strict social distancing guidelines.</li> </ul>	Louise Jones	11/01/21
Direct person to person transmission	<i>(Measures to consider: reorganize classrooms to space desks and seating areas out as much as possible aiming for 2m plus if space allows and it does not compromise education and learning, reorganize all other spaces with seating in the same way, for younger children activities have been arranged to enable children to space out as much as possible without compromising education and learning, review ventilation provision in all rooms and take rooms out of use or improve ventilation where no direct fresh air ventilation or levels are not adequate)</i> <ul style="list-style-type: none"> <li>Desks are spaced as far apart as the classrooms allow.</li> <li>Children sit on individual tables and on every other seat.</li> <li>All children remain forward facing.</li> <li>Class 1 is being used for the YR/KS1 bubble because of easy access to the outdoor learning environment.</li> <li>Windows and doors in rooms being used are open, as they have been previously, to allow sufficient ventilation.</li> <li>All children are regularly reminded about social distancing.</li> <li>All children have their own stationery packs.</li> <li>Regular hand washing/sanitising continues.</li> <li>Staff wear masks or visors when they cannot maintain social distancing.</li> <li>If mixing with adults from another bubble, staff should wear masks when in the staffroom, unless eating or drinking.</li> <li>Staff should limit the time they spend in the staffroom with others.</li> </ul>	Louise Jones	11/01/21
Educational Visits increasing	<i>(Additional measure to consider: Lessons that take place off site such as swimming have been suspended particularly where</i>	Louise Jones	11/01/21

Area of risk	Additional Control Measures in place	By whom	Date Completed
the risk of contact with others and therefore transmission	<i>group transportation is needed to access these)</i> <ul style="list-style-type: none"> <li>All educational visits have been suspended at this time, including swimming.</li> </ul>		
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	<ul style="list-style-type: none"> <li>All new measures or changes to measures have been communicated to staff, pupils and parents/carers.</li> <li>The previous comprehensive risk assessment and this new risk assessment are both available on the school website.</li> <li>All staff have received this supplementary risk assessment and had a chance to comment.</li> </ul>	Louise Jones	18/01/21
Staff and pupil health increasing the risk of transmission	<ul style="list-style-type: none"> <li>All individual risk assessments have been reviewed for staff identified as at increased risk and any additional measures agreed with them to reduce the risk.</li> <li>We do not have any Critically Extremely Vulnerable staff members.</li> <li>Individual support plans for pupils have been reviewed and altered where appropriate. Staff are keeping close contact with children with support plans.</li> </ul>	Louise Jones	15/01/21
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> <li>Staff mental health and well-being has been re-assessed.</li> <li>All employees have access to Norfolk Support Line and are encouraged to use this.</li> <li>Pupil mental health and well-being has been re-assessed.</li> <li>Class wellbeing assemblies have been scheduled on a weekly basis.</li> <li>RSHE lessons continue through remote learning.</li> <li>Children and parents are signposted to a range of resources to support mental health and well-being.</li> </ul>	Louise Jones	15/01/21